

Minutes January 23, 2020

CALL TO ORDER: 6:30 PM

FLAG SALUTE

NOTICE OF MEETING:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: by having the time, date and place of the meeting posted on the bulletin board in the Administration Building January 8, 2020; by sending a copy of the meeting notice to the Star Ledger Newspaper and the Union County Local Source on January 8, 2020; and by filing a copy with the Township of Hillside and Hillside Public Library on January 8, 2020.

ROLL CALL:

Best	6:30 p.m.	8:00 p.m.	Shapiro	Absent	
Harbin	6:30 p.m.	8:00 p.m.	Worrill	6:30 p.m.	8:00 p.m.
Howard	6:30 p.m.	8:00 p.m.	Cook	6:30 p.m.	8:00 p.m.
Lofton	6:30 p.m.	8:00 p.m.	Gregory	6:30 p.m.	8:00 p.m.
Robinson	6:30 p.m.	8:00 p.m.	Hamlin	6:30 p.m.	8:00 p.m.
			Eichenholtz	6:30 p.m.	8:00 p.m.

Student Liaison Report – Welcome to our New Superintendent.

Public Comments – Agenda and Non-Agenda Items

Aruna Mathura reminded all that WOK’s International Night would be held on 3/25/2020 at 6:00 p.m.

Erica Sala Della Cuna & Paul Skelton welcomed the new superintendent. They are looking to paint a mural in town that will display “Student Pride” to the community.

Board Vacancy Interviews

Board vote for Board Member Vacancy.

Dielanda Dumay

	Yes	No	Ab.		Yes	No	Ab.
Best		X		Robinson		X	
Harbin		X		Shapiro	Absent		
Howard		X		Worrill		X	
Lofton		X		Cook		X	

0 Yes 7 No

Dr. Tammarra Jones

	Yes	No	Ab.		Yes	No	Ab.
Best		X		Robinson		X	
Harbin		X		Shapiro	Absent		
Howard		X		Worrill		X	
Lofton		X		Cook		X	

0 Yes 7 No

Antonio Salters

	Yes	No	Ab.		Yes	No	Ab.
Best	X			Robinson	X		
Harbin	X			Shapiro	Absent		
Howard	X			Worrill	X		
Lofton	X			Cook	X		

7 Yes 0 No

Committee Reports

Ms. Best stated that the Finance Committee met on 1/16/2020 and discussed the agenda.

Ms. Best stated that the Buildings & Grounds Committee met on 1/16/2020 and discussed the agenda.

Ms. Harbin stated that the Education Committee met on 1/16/2020 and discussed the 8 agenda items.

Mr. Robinson stated that the Community Engagement Committee met on 1/16/2020 and discussed the agenda items.

Mr. Robinson stated that the Labor Relations Committee met on 1/16/2020 and discussed labor and personnel issues.

Superintendent's Report

Motion to go into executive session at 7:20 p.m.

Motion: Worrill Second: Lofton

Motion carried. Unanimous voice vote.

Motion to go into public session at 7:42 p.m.

Motion: Harbin Second: Lofton

Motion carried. Unanimous voice vote.

FINANCE – Best/Shapiro

1. Motion to approve the minutes of the Regular Meeting held on December 19, 2019.
2. Motion to approve line item transfers.
3. Motion to approve the payment of bills subject to the availability of funds.
4. Motion to approve Board Secretary Reports for September 2019, October 2019 & November 2019.
5. Motion to approve Treasurer’s Reports for September 2019, October 2019 & November 2019.
6. Motion to approve increasing the 2019-20 maximum amount for legal services from \$165,000 to \$175,000 with such action required pursuant to N.J.A.C. 6A:23A-5.2(a)1.
7. Motion to declare that Investors Bank shall be the depository for the following account, with all signatories as indicated and that all disbursements shall be made by check:

Account Name/Number
 Health Benefits
 XXXXXXXXXXX

Signatories
 Gregory/Eichenholtz/Cook
 Superintendent/Bus. Adm./President

Motion: Best Second: Lofton

	Yes	No	Ab.		Yes	No	Ab.
Best	X			Salters	X		
Harbin	X			Shapiro	Absent		
Howard	X			Worrill	X		
Lofton	X			Cook	X		
Robinson	X						

Motions 1 to 7 carried. 8 Yes 0 No

BUILDINGS & GROUNDS – Lofton/Cook

1. Motion to approve the purchase and installation of a new playground for George Washington School, as previously presented: (funds currently available in Capital Outlay Account 12-000-400-450-06-00)

Equipment

Ben Shafer Recreation	(Co-op Purchase)	\$128,766.20
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Ground Cover

Whirl Construction	(Co-op Purchase)	\$ 38,336.25
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Rubberecycle/Rubber Curbing

(State Contract Purchase)		\$ 4,180.00
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\$171,282.45

BUILDINGS & GROUNDS – Lofton/Cook (continued)

- Motion to approve NJDOE Union County toilet room facilities for early intervention as follows: (BG#2-01/20)

Room 4 AP Morris
 Room 5 AP Morris

Motion: Best Second: Harbin

	Yes	No	Ab.		Yes	No	Ab.
Best	X			Salters	X		
Harbin	X			Shapiro	Absent		
Howard	X			Worrill	X		
Lofton	X			Cook	X		
Robinson	X						

Motions 1 & 2 carried. 8 Yes 0 No

EDUCATION- Shapiro/Cook

- Motion to accept the recommendation of the Acting Superintendent of Schools and approve the Training and Seminars, Conventions and Conferences for the district. The board has determined that the travel is directly related to and within the scope of the employees' duties or responsibilities; that participation in the program or event is critical to the instructional needs of the district or furthers the efficient operation of the district; and that the travel is in compliance with the district policy on travel. (Attachment ED#1-01/20)
- Motion to approve the attached list of destinations for in-state field trips for the 2019-2020 school year. (Attachment ED# 2-01/20)
- Motion to accept the Acting Superintendent's Report of Harassment, Intimidation and Bullying (HIB): 6 cases for December 19, 2019 through January 16, 2020.
- Motion to accept the recommendation of the Acting Superintendent of Schools and approve the Special Education request for Related Services/Out-of-District Placements as attached. (Attachment ED#3-01/20) None at this time.
- Motion to approve twenty HHS students in grades 9-12 to participate in the Penn Relays in Philadelphia, PA on April 23-25, 2020. The purpose of the trip is to participate and be competitive at one of the largest track meets in the country and attract attention from college recruiters. (Attachment ED#4-01/20)

EDUCATION- Shapiro/Cook- (continued)

6. Motion to accept the recommendation of the Acting Superintendent of Schools and approve the Contract Agreement between the Union County Educational Services Commission and the Hillside Board of Education for the 2019-20 Special Education Contract Agreement. (Attachment ED#5-1/20)
7. Motion to approve the recommendation of the Superintendent of Schools and reappoint the following doctors for 2019/20 school year:

Dr. Stephen Hricko	Medical Doctor	\$50.00 per case - special education \$18,000.00 per annum
Dr. Joel Barsky	Dentist	\$1,300.00 per annum
Dr. Lina Iskandarani	Dentist	\$1,700.00 per annum
Dr. Jerrold Fruchtman	Optometrist	\$3,000.00 per annum

8. Motion to accept the recommendation of the Acting Superintendent of Schools to submit and approve the Statement of Assurances for the Pre-School Expansion Aid (PEA) One- Year Preschool Program Plan and Budget for the 2020-21 School Year.

Motion: Harbin

Second: Howard

	Yes	No	Ab.		Yes	No	Ab.
Best	X			Salters	X		
Harbin	X			Shapiro	Absent		
Howard	X			Worrill	X		
Lofton	X			Cook	X		
Robinson	X						

Motions 1 to 8 carried. 8 Yes 0 No

Community Engagement - Cook

1. Motion to approve naming the walkway entrance to Woodruff Stadium Grant Way and naming the field house Coach Grant's Field House.

Motion: Robinson

Second: Lofton

	Yes	No	Ab.		Yes	No	Ab.
Best	X			Salters	X		
Harbin	X			Shapiro	Absent		
Howard	X			Worrill	X		
Lofton	X			Cook	X		
Robinson	X						

Motion 1 carried. 8 Yes 0 No

LABOR RELATIONS – Shapiro/Cook

Resignations/Retirements/Terminations

1. Motion to accept with regret the retirement of Kelly Davis, Special Education Teacher at Hillside High School, effective July 1, 2020. (D.O.H. 1/30/87)
2. Motion to accept with regret the retirement of Donna Burkat, PreK Teacher at APM/ECC, effective July 1, 2020. (D.O.H. 9/1/88)
3. Motion to accept with regret the retirement of Ann Marie Zieniuk, Business Teacher at Hillside High School, effective July 1, 2020. (D.O.H. 9/1/90)
4. Motion to accept with regret the retirement of Kerry DeVito, Secretary at Hillside High School, effective July 1, 2020. (D.O.H. 10/2/98)
5. Motion to accept with regret the retirement of Maria Rodrigues, Custodian at Hillside High School, effective July 1, 2020. (D.O.H. 1/28/08)
6. Motion to accept the resignation of Irene Jimenez, Paraprofessional at APM/ECC, effective February 24, 2020. (D.O.H. 9/1/11)
7. Motion to accept the resignation of Dr. Debra Sheard, Director of Curriculum and Instruction in accordance with her January 23, 2020 letter of resignation, which same results in her last day of employment as May 6, 2020.

Upon the recommendation of the Acting Superintendent of Schools:

Appointments – For all new hires, employment is conditioned upon completion of a criminal history background check pursuant to N.J.S.A. 18A:6-7.1 of N.J.S.A. 18A:6-7.1(b)

8. **WHEREAS**, this Board of Education accepts the recommendation of the Acting Superintendent of Schools, and approves the appointment of the listed personnel for the 2019-2020 School Year and that these appointments shall be charged to the appropriate line item account pursuant to the negotiated agreement with the Hillside Education Association; and

WHEREAS, these appointments are subject to criminal history background checks, effective as indicated, and subject to sixty (60) day termination notice; and

WHEREAS, N.J.S.A. 18A:6-7.6 et seq., requires school districts to review the employment history of prospective employees to ascertain allegations of child abuse or sexual misconduct; and

WHEREAS, the following prospective employees in the Hillside School District have provided the necessary information regarding his/her employment history for review by the District in accordance with N.J.S.A. 18A:6-7.7; and

WHEREAS, the Hillside Board of Education has commenced, but not concluded, a review of these employees' employment history; and

WHEREAS, these employees have provided a written certification/statement concerning his/her employment history as required by N.J.S.A. 18A:6-7.7; and

WHEREAS, these employees have received notice that if he/she has willfully provided false information or willfully failed to disclose any information required by N.J.S.A. 18A:6-7.7, et seq., he/she is subject to all penalties provided by law, including, but not limited to N.J.S.A. 18A:6-7.8.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Hillside Board of Education hereby appoints the following employees to their respective positions in the District, subject to the above enumerated conditions:

LABOR RELATIONS –Shapiro/Cook (continued)

Certificated

- a) Kimley Davis, Vice Principal for Calvin Coolidge, at an annual salary of \$92,000 prorated for the period beginning February 1, 2020 through June 30, 2020. (New Position)
- b) ~~Kristen Klein, Grade 3 Leave Replacement Teacher for George Washington at a rate of \$271.10 per day effective March 20, 2020 through June 30, 2020. (Replacing B. Silva)~~

BE IT FURTHER RESOLVED, that this Board hereby approves the extension of a provisional offer of employment to each of the aforementioned individuals for a period not to exceed ninety (90) days pending complete review of his/her employment history pursuant to N.J.S.A. 18A:6-7.10.

BE IT FURTHER RESOLVED, that notwithstanding the above provisions, no prospective employee shall begin work in the District without completion of the criminal history background check.

- 9. Motion to appoint Tashawna Dunmore as a substitute custodian at a rate of \$14.96 per hour with an effective date to be determined pending receipt of fingerprints through June 30, 2020.
- 10. Motion to appoint Jahlyn Sharpe as a substitute custodian at a rate of \$14.96 per hour with an effective date to be determined pending receipt of fingerprints through June 30, 2020.
- 11. Motion to appoint Nackeitha Forbes-White as a Paraprofessional for AP Morris Early Childhood Center at an annual salary of \$25,118 Step 1, Para Guide prorated for the period beginning March 2, 2020 through June 30, 2020. (New Position)
- 12. Motion to appoint Edgardo Arce as Head Custodian at Calvin Coolidge School, at an annual salary of \$62,125 Step 9, Lead Custodian Elem-No Degree Guide, prorated for the period beginning February 4, 2020 through June 30, 2020 (Replacing J. Garnier)
- 13. Motion to appoint Julie Jewell as a supervisor of the breakfast program at WOK during the 2019-2020 school year at a rate of \$43.00 per hour.
- 14. Motion to approve the following staff members as Saturday Academy Teachers at George Washington School at the hourly rate of \$43.00 for eight weeks, not to exceed four hours per day effective February 1, 2020 through March 28, 2020. (Title I Funded)
 - a) Elizabeth Welsh Grade 3 ELA
 - b) Jeanna Martinez Grade 3 Math
 - c) Sarah Laveratt Grade 4 ELA
 - d) Emily Vidal Grade 4 Math
 - e) Eugenia Cooley Grade 5 ELA
 - f) Yansi Galvez Grade 5 Math
 - g) Arabia Boyd Grade 6 ELA
 - h) Keisha Bolaji Grade 6 Math
 - i) Patrick Greco Grade 3 and 4 Special Education
 - j) Lenice Ceaser Grade 5 and 6 Special Education
 - k) Sahar Sayedahmed Substitute
 - h) Melissa Conley ESL
- 15. Motion to appoint Dr. Sharon Festante as the administrator for the Saturday Academy at George Washington School at the hourly rate of \$55.00 for eight weeks, not to exceed four hours per day effective February 1, 2020 through March 28, 2020. (Title I Funded)

LABOR RELATIONS –Shapiro/Cook (continued)

16. Motion to appoint Danielle Caminiti as a substitute administrator for the Saturday Academy at George Washington School at a rate of \$55.00 per hour for eight weeks, not to exceed four hours per day, effective February 1, 2020 through March 28, 2020. (Title I Funded)
17. Motion to appoint the following staff members for Saturday Academy at WOK Middle School at an hourly rate of \$43.00 for eight weeks, not to exceed four hours per day effective February 1, 2020 through March 28, 2020. (Title I Funded) .
 - a) Tracey Scott-Jackson ELA
 - b) Khalilah Gions ELA
 - c) Julie Jewell Math
 - d) Noura Lokko Math
 - e) Alexandrina Mignone Substitute
18. Motion to appoint Mrs. Nagwa Fayed as the administrator for the Saturday Academy at WOK Middle School at the hourly rate of \$55.00 for eight weeks, not to exceed four hours per day effective February 1, 2020 through March 28, 2020. (Title I Funded)
19. Motion to appoint Jonathan Fanning as a substitute administrator for the Saturday Academy at WOK Middle School at a rate of \$55.00 per hour for eight weeks, not to exceed four hours per day effective February 1, 2020 through March 28, 2020. (Title I Funded)
20. Motion to compensate the following teachers at a rate of 1/6 of their 2019-2020 salaries for providing class coverage at Hillside High School effective January 24, 2020 through a period to be determined.
 - a) Kelly Davis
 - b) Kristan Duran
 - c) Edward Gelowitz

Transfers/Amendments

21. Motion to transfer Dr. Jeannie Paz from Principal of WOK Middle School to Vice Principal of Hillside High School at an annual salary of \$112,750 prorated for the period effective February 1, 2020 through June 30, 2020.
22. Motion to transfer Victoria Palmer-Gilliard from Vice Principal at Hillside High School to Acting Principal at WOK Middle School with no change in annual salary plus an additional \$100.00 per day effective February 1, 2020 through June 30, 2020.
23. Motion to transfer Ana Pobutkiewicz from 12 month secretary at APM/ECC to Hillside High School Guidance Department effective January 24, 2020. (Replacing K. DeVito)
24. Motion to amend the leave of absence dates for Employee #1425 from January 31, 2020 through February 21, 2020 to January 14, 2020 through February 14, 2020 utilizing accumulated days. The Family and Medical Leave Act (FMLA) will cover the duration of the leave.
25. Motion to amend the leave of absence dates for Employee #0431 from January 23, 2020 through March 31, 2020 to January 21, 2020 through March 31, 2020 utilizing accumulated days. The Family and Medical Leave Act (FMLA) will cover the duration of the leave.
26. Motion to amend the 2019-2020 salary for Deanna DeFluri as the Help Desk Coordinator – 10 Months from \$36,000 to \$36,610 Step 8, 10-Month Secretary-No Degree Guide prorated for the period beginning January 6, 2020 through June 30, 2020. (11/21/19 board action – amendment reflects placement on HEA salary guide)

LABOR RELATIONS –Shapiro/Cook (continued)

Leaves

- 27. Motion to approve a medical leave under the Family and Medical Leave Act (FMLA) for Employee #2196 effective January 30, 2020 through February 28, 2020.
- 28. Motion to approve an intermittent leave of absence under the Family and Medical Leave Act (FMLA) for Employee #2255 effective January 24, 2020 through June 30, 2020.
- 29. Motion to extend the leave of absence for Employee #2532 effective January 24, 2020 through February 1, 2020.

Other

- 30. Motion to approve the "Part-time Bookkeeper" job description. (Attachment LR#1-01/23/20)
- 31. Motion to approve the revised job description for Help Desk Coordinator. (Attachment LR#2-01/23/20)
- 32. Motion to approve the "Part-time Coordinator of Student Information Systems" job description. (Attachment LR#3-01/23/20)
- 33. Motion to compensate Dr. Sharon Festante for serving as Acting Director of Curriculum and Instruction for the period beginning July 1, 2019 through December 19, 2019 at a rate of \$100.00 per day after 20 days and \$150.00 per day after 30 days.

Motion: Robinson

Second: Harbin

	Yes	No	Ab.		Yes	No	Ab.
Best	X			Salters	X		
Harbin	X			Shapiro	Absent		
Howard	X			Worrill	X		
Lofton	X			Cook	X		
Robinson	X						

Motions 1 to 8a and 9 to 33 carried. 8 Yes 0 No

Old Business – None

New Business – None

Board Member Comments

Laquana Best commented on behalf of the Board – She thanked all for coming out and welcomed the New Acting Superintendent. The Board is excited about what Mr. Gregory will be accomplishing for the district.

The annual MLK Program was an awesome experience and the dancers were fantastic. She congratulated all for a successful program.

She also stated that January is School Board Recognition Month and highly thanked our Board.

Motion to adjourn.

Motion: Lofton Second: Harbin

Time: 8:00 p.m.

Respectfully submitted,



Dr. David Eichenholz
Business Administrator/Board Secretary