

Agenda
Special Meeting June 29, 2017

CALL TO ORDER: PM

FLAG SALUTE

NOTICE OF MEETING:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: by having the time, date and place of the meeting posted on the bulletin board in the Administration Building June 23, 2017; by sending a copy of the meeting notice to the Star Ledger Newspaper on June 22, 2017 and the Union County Local Source on June 23, 2017; and by filing a copy with the Township of Hillside and Hillside Public Library on June 23, 2017.

ROLL CALL:

Allende			Watson		
Chiles-Bass			Vertreese		
Cook			Gayles		
Menza			Weinheimer		
Sileem			Kleen		
Thompson-Epps					

Public Comments – **Agenda Items and non-agenda items**

Board Action

Executive Session (as needed)

If anyone in the Public would like to speak on an AGENDA OR NON-AGENDA item ONLY, please come forward at the designated time. Please begin your comments by stating your name, address, and writing same in the log provided. Individuals are invited to speak on one topic at a time, and no individual will speak more than once, until all individuals so desiring have spoken once. Please limit your comments to three minutes on one item at a time.

The time allotted, as set in board policy is three minutes per person and fifteen minutes in total per each comment period. (Note that this policy may be suspended by specific board action.)

Organization Items

1. Motion to declare that Investors Bank shall be the depository for the following accounts, with all signatories per each account as indicated and that all disbursements shall be made by check as of July 1, 2017.

Account Name/Number	Signatories
Deanna Taylor Banks Scholarship Fund #300040040275	Gayles/Giordano-Bisci/Vertreese Superintendent/Interim Bus. Adm./President
Deanna Taylor Banks Memorial Fund #300040040274	Gayles/Giordano-Bisci/Vertreese Superintendent/Interim Bus. Adm./President
Capital Reserve Account #500049903312	Gayles/Giordano-Bisci/Vertreese Superintendent/Interim Bus. Adm./President

2. Motion to declare that T.D. Bank, N.A. shall be the depository for the following account, with all signatories as indicated, effective July 1, 2017, and that all disbursements shall be made by check or wire transfer, all per Escrow Agreement dated as of December 22, 2015.

<u>Account Name/Number</u>	<u>Signatories</u>
<u>Escrow Agent, TD Equipment Finance, Inc. Lease #40124648, Escrow #76-9754011</u>	<u>Gayles/Giordano-Bisci/Vertreese Superintendent/Interim Bus. Adm./Vice President</u>

Motion: Second:

Allende		Sileem	
Chiles-Bass		Thompson-Epps	
Cook		Vertreese	
Menza		Watson	

FINANCE – Thompson-Epps

Motion to approve the appropriation of Capital Reserve funds in the amount of \$599.29 to the 'Capital Reserve - Transfer to Capital Projects Fund' account – 12-000-400-931-01-00.

Motion:

Second:

Allende		Sileem	
Chiles-Bass		Thompson-Epps	
Cook		Vertreese	
Menza		Watson	

BUILDINGS & GROUNDS-Sileem/Allende

1. Motion to approve the following as a change order for Promedia Technology Services, Inc. to provide required wiring for proximity reader (and installation), Aiphones and connections to the system and protective enclosures for hardware, per updated proposal of June 15, 2017 (ROD IV grant funded security at main entrance vestibules and doors):

Hillside High School -	\$ 420.42
George Washington -	\$1,200.00
AP Morris ECC -	\$2,800.00
Hurden Looker -	\$1,200.00
Walter O. Krumbiegel -	\$ <u>600.00*</u>
Total -	\$6,220.42

(Funding is expected from a combination the ROD IV grant award, capital reserve and capital outlay. Where an asterisk appears, no grant funding is available.)

2. Motion to approve entering into a contract with William Electronic Supply Company (New Brunswick, NJ) to provide and install, terminate and test cabling for door position sensors per updated proposal of June 14, 2017 (ROD IV grant funded security at main entrance vestibules and doors):

Hillside High School -	\$6,900.00
George Washington -	\$1,500.00
AP Morris ECC -	\$1,500.00
Hurden Looker -	\$5,700.00
Walter O. Krumbiegel -	\$1,500.00*
Calvin Coolidge -	\$ <u>900.00*</u>
Total:	\$18,000.00

(Funding is expected from a combination the ROD IV grant award capital reserve and capital outlay. Where an asterisk appears, no grant funding is available.)

3. Motion to declare the collapse of the roof structure and resultant destruction of the stage and damage to the surrounding area at Walter O. Krumbiegel Middle School on Monday, June 19, 2017 an emergency condition that affects the health and safety of the occupants of the school and to authorize the awarding of contracts needed to respond to the emergency conditions and repair the roof, stage and surrounding area (N.J.S.A. 18A:18A-7).

BUILDINGS & GROUNDS-Sileem/Allende (continued)

4. Motion to contract with AllRisk Property Damage Experts (Somerdale, NJ) with costs billed on a time and materials basis for emergency services (mitigation and remediation, etc.) to address the roof collapse at Walter O. Krumbiegel Middle School, subject to attorney review (#65MCESCCPS Bid MRESC 12/13-26).
5. Motion to appoint Environetics Group Architects PC (Englewood Cliffs, NJ) to provide architectural/engineering services for the emergency repairs and replacement needed to mitigate and remediate the roof collapse and stage replacement at Walter O. Krumbiegel Middle School, to be billed on a time and materials basis, with associated reimbursable expenses. Contract for the appointment shall be subject to attorney review.

Motion:

Second:

Allende		Sileem	
Chiles-Bass		Thompson-Epps	
Cook		Vertreese	
Menza		Watson	

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POLICY – MENZA

Motion to adopt upon the second reading of the following policy:
(PO#1-06/29/17)

- a) Policy 8550 Unpaid Meal Charges/Outstanding Food Service Charges (M)

Motion: Second:

Allende		Sileem	
Chiles-Bass		Thompson-Epps	
Cook		Vertreese	
Menza		Watson	

POLICY GUIDE

OPERATIONS

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Unpaid Meal Charges/Outstanding Food Service
Charges

8550 UNPAID MEAL CHARGES/OUTSTANDING FOOD SERVICE CHARGES

The Board of Education understands a student may forget to bring breakfast or lunch, as applicable, or money to purchase breakfast or lunch to school on a school day. When this happens, the food service program will provide a student a breakfast and/or lunch with an expectation payment will be made the next school day or shortly thereafter. However, there may be circumstances when payment is not made and a student's school breakfast and/or lunch bill is in arrears. The school district will manage a student's breakfast or lunch bill that is in arrears in accordance with the provisions of N.J.S.A. 18A:33-21 and this Policy.

In the event a paid or reduced meal status student's school lunch and/or breakfast bill is in arrears in excess of \$13.00, the student will continue to receive lunch and/or breakfast and their account will be charged accordingly. The Food Service Coordinator or designee shall contact the student's parent to provide notice of the amount in arrears and shall provide the parent a period of ten school days to pay the full amount due. If the student's parent does not make full payment to the food service program by the end of the ten school days, the Food Service Coordinator or designee shall again contact the student's parent to provide a second notice that their child's breakfast or lunch bill is in arrears.

For high school students, if payment in full is not made within one week from the date of the second notice, the student will not be served breakfast or lunch, as applicable, without payment for that day's breakfast or lunch beginning one week from the date of the second notice.

For elementary and middle school students, if payment in full is not made within two weeks from the date of the second notice, the student will be provided an alternate lunch, beginning two weeks from the date of the second notice. This alternate lunch will consist of a cheese sandwich or the equivalent, and a milk. The student's account will be charged \$1.00 for each alternate meal served to the student.

