

Minutes
Regular Meeting February 16, 2017

CALL TO ORDER: 6:15 PM

FLAG SALUTE

NOTICE OF MEETING:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: by having the time, date and place of the meeting posted on the bulletin board in the Administration Building January 6, 2017; by sending a copy of the meeting notice to the Star Ledger Newspaper January 6, 2017; and by filing a copy with the Township of Hillside and Hillside Public Library on January 6, 2017.

ROLL CALL:

Allende	6:15 p.m.	10:02 p.m.	Vertreese	6:15 p.m.	10:02 p.m.
Chiles-Bass	6:15 p.m.	10:02 p.m.	Watson	6:15 p.m.	10:02 p.m.
Cook	6:15 p.m.	10:02 p.m.	Hampton-Sosa	6:15 p.m.	10:02 p.m.
Menza	6:15 p.m.	10:02 p.m.	Gayles	6:15 p.m.	10:02 p.m.
*Sileem	Absent		Weinheimer	6:15 p.m.	10:02 p.m.
Thompson-Epps	6:15 p.m.	10:02 p.m.	Kleen	6:15 p.m.	10:02 p.m.

*Excused

Announcements and Reminders:

On Saturday, February 18th, at 2 p.m., Calvin Lofton will be recognized at the Hillside Public Library for his service to the community.

Superintendent's Report:

Mr. Ralph Milteer was honored with the following resolution:

The Hillside Board of Education

Honors

Mr. Ralph Milteer

February 16, 2017

In recognition of being the first African American elected official in Hillside New Jersey - Hillside Board of Education in 1978.

Thank you for being a trailblazer, student advocate and exemplary role model for countless students of Hillside Public Schools.

Mr. George Cook read and presented to Mr. Milteer a resolution from the State Senate and Assembly recognizing him for his contributions as a leader in the community.

Ms. April Lowe introduced from AP Morris Early Childhood Center, Luis Tavares and Lauren Ferguson who led their students in presentations and songs for the board and public.

Hillside High School student representative Julius Alston provided highlights of activities from the high school including reflections on a great basketball season, the increase in students being on the honor roll from 183 to 217, with 37 being on the high honor roll. Notes was the effort undertaken to spread acts of kindness. He commented on the new film festival that the students are hoping to be able to attend, with a request for the Board to assist with the cost of the trip.

Dr. Gayles recognized not only the increase in honor roll students at the high school but noted that at George Washington the marking period 2 number was 77, up from 53 in marking period 1.

Mr. Anthony Salters presented a token of appreciation to Mr. Milteer from the town in recognition of his efforts.

Business Administrator's Report

Mr. Weinheimer reported that work continues on the tentative 2017-18 budget. Construction of the addition at George Washington School is moving along with the focus on the interior of the building. With walls built it is starting to look like a school. Mr. Weinheimer deferred additional comments to the committee reports.

Committee Reports

Buildings & Ground – Ms. Watson

Finance – Ms. Hampton-Sosa

Education – Ms. Vertreese

Community Engagement – Mr. Cook

Motion to open public comments.

Motion: Thompson-Epps Second: Chiles-Bass

Motion carried. Unanimous voice vote.

Public Comments #1 (Agenda Items only)

Betty Hooks asked if George Washington School was having the required fire drills monthly. Dr. Gayles stated they were.

Angela Lawler asked about Board Docs and the cost, if it were efficient compared to the way board agendas are completed and distributed at present.

Kimberly lungerman stated the website directory is horrible. She stated there is no contact information for people, no email addresses and it's difficult to navigate the site.

Anthony Salters stated that as the district is working on the budget, it's counterproductive to ask for a tax levy increase that puts people out of their homes. He indicated that if the district can't show improvement in education that it shouldn't take a levy increase for next year.

Motion to close public comments.

Motion: Menza Second: Cook

Motion carried. Unanimous voice vote.

FINANCE – Hampton-Sosa/Thompson-Epps

1. Motion to approve the minutes of the Organization Meeting held on January 3, 2017 and the minutes of the Regular Meeting held on January 19, 2017.
2. Motion to approve line item transfers. (FI#1-02/17)
3. Motion to approve the payment of bills subject to the availability of funds.
4. Motion to approve the Board Secretary's Report for the month January 2017.
5. Motion to approve the Treasurer's Report for the month January 2017.

Motion to table #6

6. Motion to approve increasing the 2016-17 maximum amount for Public Relations Costs from \$0, as originally budgeted, to \$4,500, with such action required pursuant to N.J.A.C. 6A:23A-9.3 (c) 14.

Motion: Vertreese Second: Menza

Allende	Y	Thompson-Epps	N
Chiles-Bass	Y	Vertreese	Y
Cook	Y	Watson	N
Menza	Y	Hampton-Sosa	Y
Sileem	Absent		

Motion 6 tabled.

Motion: Vertreese Second: Cook

Allende	Y	Thompson-Epps	Y
Chiles-Bass	Y	Vertreese	Y
Cook	Y	Watson	Abstention #2 & 3
Menza	Y, No Tuition Reimbursement checks & payment to vendor 0843	Hampton-Sosa	Y
Sileem	Absent		

Motions 1 to 5 carried.

BUILDINGS & GROUNDS-Sileem/Allende

1. Motion to approve the resolution for participation in coordinated transportation with Educational Services Commission of New Jersey. (BG#1-02/17)

BUILDINGS & GROUNDS-Sileem/Allende (continued)

2. Motion to approve the following change orders for GPC, Inc. for the George Washington School addition and renovations project:

Change order #18 – remove subsurface concrete excavated for the electrical service trench - \$1,309.72

Change order #19 – furnish and install PVC roof drain leader piping rear parking lot - \$11,373.86

Change order request COR# 19 – remove asphalt walkway and replace with concrete walkway - \$5,273.33

Change order request COR# 30R – remove and replace unsuitable fill at rear of addition for fire lane - \$6,250

Change order request COR# 31 – furnish and install soffit as air conditioning pipe enclosure (CR #7) - \$2,560.39

Motion: Allende

Second: Cook

Allende	Y	Thompson-Epps	Y
Chiles-Bass	Y	Vertreese	Y
Cook	Y	Watson	Y, No # 2
Menza	Y	Hampton-Sosa	Y
Sileem	Absent		

Motions 1 & 2 carried.

EDUCATION – Vertreese, Chiles-Bass

1. Motion to accept the recommendation of the Superintendent of Schools and approve the Training and Seminars, Conventions and Conferences for the district. The board has determined that the travel is directly related to and within the scope of the employees' duties or responsibilities; that participation in the program or event is critical to the instructional needs of the district or furthers the efficient operation of the district; and that the travel is in compliance with the district policy on travel. (Attachment ED#1-02/17)
2. Motion to accept the Superintendent's Report of Harassment, Intimidation and Bullying (HIB): 14 cases for January 19, 2017 through February 16, 2017.
3. Motion to approve the attached list of destinations for in-state field trips for the 2016-2017 school year. (Attachment ED#2-02/17)
4. Motion to approve twenty Hillside High School students in grades 9-12 to visit the University of Penn, Philadelphia, PA on April 27- 29, 2016. The purpose of the trip is for students to participate in the boys/girls track team competitions. (Attachment ED#3-02/17)
5. Motion to approve eighty HHS students in grades 9-12 to visit Dave and Busters in West Nyack, NY on May 3, 2017. Incentive trip for individuals recognized for acts of kindness throughout the school year. (Attachment ED#4-02/17)

EDUCATION – Vertreese, Chiles-Bass (continued)

6. Motion to approve two hundred-eighteen HHS students in grade 12 visit Bush Gardens/ Historical tour, Water country USA in Williamsburg, VA, on May 19-21, 2017. This is the Senior Class trip. (Attachment ED#5-02/17)

7. Motion to accept the recommendation of the Superintendent of School and approve the revised Curricula for Mathematics to align to the NJSLs.
 - a) Math Curriculum – Grade 6
 - b) Math Honors Curriculum – Grade 6
 - c) Math Curriculum - Grade 7
 - d) Math Honors Curriculum - Grade 7
 - e) Math Curriculum - Grade 8
 - f) Social Studies Curriculum – Grade 6
 - g) Social Studies Curriculum Sixth Grade Honors
 - h) Social Studies Curriculum – Grade 7
 - i) Social Studies Curriculum Seventh Grade Honors
 - j) Social Studies Curriculum – Grade 8
 - k) Social Studies Curriculum Eighth Grade Honors
 - l) Physical Education & Health Curriculum Grades 9-12

8. Motion to accept the recommendation of the Superintendent of Schools and approve the Special Education request for Related Services/Out-of-District Placements as attached. (Attachment ED#6-02/17)

9. Motion to approve the attendance of George Cook at the event(s) listed on the attached chart and reimburse participant(s) and sponsor facilities with said event(s) being directly related to and within the scope of the attendee’s duties. Said event(s) is/are directly related to and within the scope of each attendee’s current responsibilities and the district’s professional development goals. The costs of attendance, registration fees, as well as the statutorily authorized travel expenses and any required mileage reimbursement, as may be stipulated in any applicable corresponding collective bargaining agreement, shall be paid.

Attendance at stated conference is deemed to be within the scope of the work/volunteer responsibilities of the attendee, promotes the delivery of instruction and/or furthers the efficient operation of the school district and is fiscally prudent.

Said action and attendance is in compliance with the district policy on travel. (Attachment ED#7-02/17)

Motion: Vertreese

Second: Cook

Allende	Y	Thompson-Epps	Y
Chiles-Bass	Y	Vertreese	Y
Cook	Y	Watson	Y
Menza	Y	Hampton-Sosa	Y
Sileem	Absent		

Motions 1 to 9 carried. 8 Yes 0 No

POLICY – Committee of the Whole

1. Motion to approve the first reading of the following policies/regulations/bylaws:
(Attachment PO#1-02/17)

0155 – Bylaws: Board Committees

2460 – Special Education

Motion: Menza

Second: Allende

Allende	Y	Thompson-Epps	Y
Chiles-Bass	Y	Vertreese	Y
Cook	Y	Watson	Y
Menza	N	Hampton-Sosa	Y
Sileem	Absent		

Motion 1 carried.

7 Yes 1 No

Public Comment #2

Ms. Lawler asked about the motion for the newsletter that was tabled and where the money will come from to pay for it.

Ms. Hooks asked if the board members would use the microphones when they speak.

Mr. Salters questioned the amount of change orders that had been approved for the addition to the George Washington School addition.

Alfrieda Eubanks, a special education teacher at AP Morris invited the board to come to the school and see the door decorations. This is a display of the talent and skill of the students

Chris Derflinger raised questions and concerns about the sugar content in the items served as a part of breakfast after the bell.

Jacqueline Batemon commented that the website directory does need improvement. Some content is needed at some of the schools. She also questioned some of the curriculum.

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Board of Education meet in closed executive session at this time to discuss matters relating to personnel: labor relations agenda, mid-year review information; labor negotiations: HEA, HAA & HPA; contract negotiations: GPC, Inc.; a particular student or students: HIB and suspension reports. The Board will reconvene in public session at the conclusion of the closed session. The matters discussed in closed session will be disclosed to the public as soon as the need for confidentiality no longer exists.

Motion: Menza

Second: Thompson-Epps

Motion carried.

Unanimous voice vote.

LABOR RELATIONS – Watson/Sileem

Resignations/Retirements/Terminations

1. Motion to accept with regret the retirement of Kenneth R. Weinheimer, Business Administrator/Board Secretary, effective July 1, 2017. (D.O.H. 11/1/02)
2. Motion to accept the resignation of Shafequah Muhammad as an aide at Hurden Looker effective February 3, 2017. (D.O.H. 9/27/16)
3. Motion to accept the resignation of Dana Tobia, paraprofessional at George Washington, effective March 1, 2017. (D.O.H. 1/27/14)
4. Motion to accept the resignation of Anitha Dilip, chemistry replacement teacher at Hillside High School, effective February 16, 2017. (D.O.H. 1/4/17)

Appointments – For all new hires, employment is conditioned upon completion of a criminal history background check pursuant to N.J.S.A. 18A:6-7.1 of N.J.S.A. 18A:6-7.1(b)

5. Motion to appoint the following individual(s) as certified substitute(s) during the 2016-2017 school year:
 - a) Ibn Alif Bryant \$80.00 per day
6. Motion to compensate the following teachers for writing physical education curriculum at a rate of \$43.00 per hour not to exceed six hours each.
 - a) Jonathan Fanning
 - b) William Martz
 - c) Barris Grant
7. Motion to compensate Melissa Conley for facilitating the ESL Adult Course at Hillside High School at a rate of \$43.00 per hour, not to exceed 36 hours total, effective February 25, 2017 through May 6, 2017. (NCLB)
8. Motion to appoint Yansi Galvez as fourth grade teacher at Hurden Looker School at a rate of \$52,875 Step 1 BA Guide prorated for the period to be determined pending receipt of certification through June 30, 2017. (Replacing Nicole Pecorella) (Pending verification of certification)
9. Motion to appoint Grace LaSpata as Assistant High School Girls' Softball Coach at a rate of \$6,031.00.
10. Motion to appoint Morgan Akins as volunteer Spring Boys' Track Coach for the 2017 season.

Leaves

11. Motion to approve maternity leave under the Family and Medical Leave Act (FMLA) for Teheran Johnson, special education aide at Hurden Looker, effective February 27, 2017 through April 21, 2017.
12. Motion to approve medical leave under the Family and Medical Leave Act (FMLA) for Nick Drejaj, maintenance crew, effective January 30, 2017 through February 20, 2017 utilizing accumulated days.
13. Motion to extend the maternity leave for Kimberly Mucci, teacher at APM/ECC, effective April 28, 2017 through June 30, 2017.
14. Motion to extend the medical leave for Toni Mulcahey, paraprofessional at George Washington School, effective January 3, 2017 through March 24, 2017.
15. Motion to approve an unpaid leave of absence for Lucinda Sandoval, paraprofessional at APM/ECC effective March 14, 2017 through March 24, 2017.

LABOR RELATIONS – Watson/Sileem (continued)

Transfers/Amendments

- 16. Motion to amend the maternity leave for Noreen Deutsch, teacher at Hillside High School, from February 20, 2017 through May 26, 2017 to January 30, 2017 through May 26, 2017.
- 17. Motion to amend the stipend for Lisa Binz as head girls' basketball coach for WOK during the 2016-2017 school year from \$3,254.00 to \$4,871.00. (12/13/16 board action)

Leaves

- 18. Motion to approve a medical leave for Rena Weis, occupational therapist for Special Services, effective March 2, 2017 through March 10, 2017 utilizing accumulated days.

Motion: Watson Second: Cook

Allende	Y	Thompson-Epps	Y
Chiles-Bass	Y	Vertreese	Y
Cook	Y	Watson	Y
Menza	Y	Hampton-Sosa	Y
Sileem	Absent		

Motions 1 to 28 carried. 8 Yes 0 No

Board members' comments

Ms. Watson thanked the public for attending and was impressed with the presentation made by the students of AP Morris Early Childhood Center. She noted that good things are going on in the district.

Ms. Menza noted that the young students were very cute. She noted the efforts of the middle and high school students who were in town after the snowstorm shoveling snow.

Mr. Allende thanked the public for attending and that AP Morris did a good job and hopes to see more presentations from the schools.

Mr. Cook stated it was great to see the children and thanked the board for recognizing Mr. Milteer.

Ms. Chiles-Bass also stated it was nice to see the AP Morris children noting that the students were truly working hard to do their best.

Ms. Thompson-Epps wants to continue to give praise to the students. The older student who went throughout town after the snowstorm showed their independence and motivation working shoveling snow.

Ms. Vertreese thanked everyone for attending and that it is nice to see the support of the public. She stated she was proud of the performances by the students.

Ms. Hampton-Sosa thanked the public for attending the meeting and thanked the board members for collaborating on the efforts of the district.

Motion to adjourn.

Motion: Menza Second: Cook

Motion carried. Unanimous voice vote.

Time: 10:02 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kenneth R. Weinheimer', written over a horizontal line.

Kenneth R. Weinheimer
Business Administrator/Board Secretary